



**Corporate Policy and
Resources Committee**

Thursday, 9 February 2023

Subject: UK Shared Prosperity Fund Business Cases

Report by:	Director of Planning, Regeneration & Communities
Contact Officer:	Sally Grindrod-Smith Director Planning, Regeneration & Communities sally.grindrod-smith@west-lindsey.gov.uk
Purpose / Summary:	To set out the Council's business case for the delivery of the UK Shared Prosperity Fund for approval.

RECOMMENDATION(S):

1. Corporate Policy and Resources Committee approve the Communities and Place, Supporting Local Businesses and People and Skills UKSPF Business Cases.
2. Corporate Policy and Resources Committee delegate authority to the Director - Planning, Regeneration & Communities to manage the UKSPF programme via the UKSPF Programme Board.
3. Corporate Policy and Resources Committee approve the quarterly and annual reporting arrangements identified in section 6 of the report, those being that: quarterly updates on expenditure be given to the Corporate Policy and Resources Committee, and an annual update on the progress of the programme be given to the Prosperous Communities Committee.
4. Corporate Policy and Resources Committee delegate authority to the Director - Planning, Regeneration & Communities (in consultation with the Chair of this Committee) to make updates, as required, to the UKSPF outputs and outcomes with Government through the identified reporting arrangement.

IMPLICATIONS

Legal:

Although there are no direct legal implications within this report (or UKSPF Investment Plan/Business Cases), following Government approval of WLDC's UKSPF Investment Plan, a Memorandum of Understanding (MOU) was signed-off (Section 151 Officer) and returned to Government on 13/12/22. The MOU:

1. sets out the terms that will apply to the relationship between the Secretary of State for Levelling Up, Housing and Communities (the Secretary of State) and West Lindsey District Council (the Lead Local Authority) regarding the administration and delivery of the UK Shared Prosperity Fund (UKSPF).
2. covers the period April 2022 to March 2025. Changes will be made only where signatories deem it necessary. If necessary, the MOU will be amended for the period April 2023 to March 2025 to accommodate the inclusion of the Rural England Prosperity Fund.
3. sets out the universal fund wide conditions and expectations for appropriate spend of the UKSPF core allocations in England.
4. is not intended to create legal or binding obligations. It describes the understanding between both parties for the use of funding specified in section 3 of this agreement.

Moving forwards, there will be a requirement to commission and/or procure goods and services and this will be subject to our agreed procurement and contract procedures, requiring sign-off by the Monitoring Officer.

Subsidy Control review to be confirmed on receipt of advice.

Financial: FIN/144/23/MT

WLDC's total UKSPF funding allocation includes: (1) UK Shared Prosperity Fund: £2,720,437; (2) Rural England Prosperity Fund: £795,821; and; (3) Match Funding: £1,200,200 – a total fund of **£4,716,458**

The Business Cases identify that UKSPF programme expenditure is broken down as follows:

Communities & Place

Stream	2022	2023	2024	Grand Total
Match - Revenue	283,900	169,150	89,150	542,200
REPF - Capital	0	238,745	238,745	477,490
UKSPF - Capital	41,464	246,870	112,500	400,834
UKSPF - Revenue	35,500	323,319	512,767	871,586
	360,864	978,084	953,162	2,292,110

Local Business

Stream	2022	2023	2024	Grand Total
Match - Revenue	20,000	300,000	330,000	650,000
REPF - Capital	0	79,582	238,749	318,331
UKSPF - Capital	0	81,250	243,750	325,000
UKSPF - Revenue	50,000	263,750	281,250	595,000
	70,000	724,582	1,093,749	1,888,331

People & Skills

Stream	2022	2023	2024	Grand Total
Match - Revenue	0	8,000	0	8,000
UKSPF - Revenue	0	81,000	319,000	400,000
	0	89,000	319,000	408,000

General

UKSPF admin grant	108,017
UKSPF Capacity grant	20,000
	128,017

Grand Total

Stream	2022	2023	2024	Grand Total
UKSPF	254,981	996,189	1,469,267	2,720,437
REPF	0	318,327	477,494	795,821
MATCH	303,900	477,150	419,150	1,200,200
				4,716,458

Match funding breakdown:

Grand					
	2022	2023	2024	Total	Funded by
1.1	258,000	36,000	36,000	330,000	144k Councillor initiative Fund (FIN/119/23), £186k Communities Grant Reserve (FIN/147/19)
1.3	0	80,000	0	80,000	80k from general fund balances (FIN/42/23/SL)
1.4	25,900	0	0	25,900	25.9k external grant - already applied and received
1.6	0	53,150	53,150	106,300	46.3k from general fund balances (FIN/52/23/CC/JA), 60k Core VCS grant funding (TCV)
2.1	0	75,000	75,000	150,000	150K Feasibility Fund Reserve (FIN/114/23/CC)
2.3	0	150,000	150,000	300,000	100k invest to grow reserve (FIN/52/23/CC/JA), 200k LEP/University/Private Sector Match (not yet secured)
2.4	20,000	75,000	105,000	200,000	100k Cultural & Strategy Reserve (FIN/161/22/TJB), 100k Town Centre Manager from GFB (FIN/161/22/TJB)
3.1	0	8,000	0	8,000	Existing budget within Employment & Skills
Grand Total	303,900	477,150	419,150	1,200,200	

Staffing:

(N.B.) Where there are staffing implications the report MUST have a HR Ref

The Capacity and Capability Assessment, submitted to Government as part of WLDC's approved UKSPF Investment Plan, has been refined during the development of the investment priority Business Cases at a programme/project level. This can be found in Appendix 8 (Resource Plan) of the Business Cases. The Resource Plan sets out how many Full Time Employees are required to deliver the UKSPF programme.

The majority of projects will leverage our existing, experienced resources without significant impact on existing work portfolios. Where gaps have been identified, new posts (to be partially match funded between UKSPF and the Council) have been identified.

Four roles will be required as a result of the UKSPF Investment Plan and subsequent Business Cases as follows:

1. UKSPF Programme Manager – funded through the 4% administration allowance;
2. Town Centre Manager (recruited) - funded through UKSPF with match funding from WLDC;
3. Cultural Events and Marketing Officer (current role) – funded through UKSPF with match funding from WLDC; and;
4. Green Spaces Officer – funded through UKSPF with match funding from WLDC.

Each of the posts has a job description, person specification and will be subject to Job Evaluation. Recruitment is currently underway for (1) and (4) and all posts will be recruited into prior to programme delivery.

Equality and Diversity including Human Rights:

WLDC has a statutory public sector equality duty under the Equality Act 2010 (this is enshrined in the Council's Equality Strategy 2020-2024). Under section 149 of the Equality Act 2010, the 'general duty' on public authorities is set out as follows: A public authority must, in the exercise of its functions, have due regard to the need to: (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act; (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it. WLDC's UKSPF Investment Plan includes an assessment of equality considerations and how to tackle potential inequalities linked to accessing UKSPF opportunities.

The UKSPF Investment Plan and subsequent Business Cases have been designed to support all residents to live the best lives they can and to help our businesses and economies to thrive. The Investment Plan recognises that inequalities in West Lindsey are largely correlated with limited access to opportunities, infrastructure or jobs. This is particularly acute for residents living in areas of severe deprivation or remote rural areas (often both).

The EqIA for the UKSPF programme is a live document that will be updated as the UKSPF Investment Plan progresses towards (and during) operational delivery to ensure latest best practice is captured and applied.

In line with the '[Equality Impact Assessment: Government Grants Minimum Standards](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/574197/grant_standards_equality_impact_assessment.pdf)' (https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/574197/grant_standards_equality_impact_assessment.pdf), WLDC will complete a detailed Equality Impact Assessment (EqIA) for the in scope projects included in the UKSPF programme (for both internally and externally delivered projects).

Data Protection Implications:

The Business Cases identify that WLDC has a duty under the Data Protection Act 2018 to ensure that any personal data obtained in connection with UKSPF activities is handled in compliance with the Act.

Any personal data obtained through UKSPF activities will be managed in line with WLDC's privacy notices as follows:

1. Community and Place: Enterprising Communities Privacy Notice (www.west-lindsey.gov.uk/privacy/enterprising-communities-privacy-notice);
2. People and Skills: Enterprising Communities Privacy Notice (www.west-lindsey.gov.uk/privacy/enterprising-communities-privacy-notice); and;
3. Supporting Local Businesses: Growth and Regeneration Privacy Notice (www.west-lindsey.gov.uk/privacy/growth-regeneration-privacy-notice).

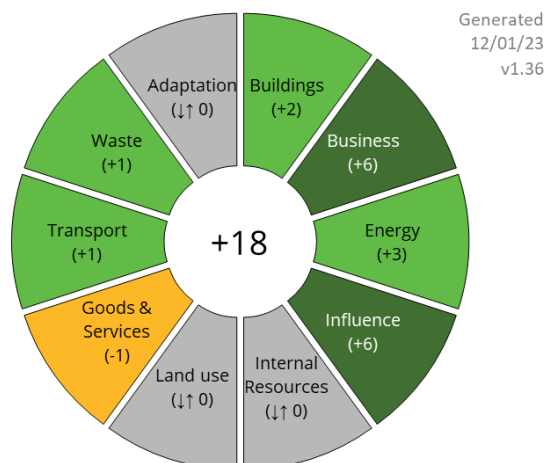
Data is likely to be collected in relation to assisting customers to access grant funding, deliver projects and to process any enquiries.

Data may be shared with external partners and/or consultants (employed or contracted by WLDC to assist in the delivery of UKSPF projects) and internal departments such as Finance to process grant payments.

WLDC's Data Protection Officer will ensure that any process employed which collects personal data respects the persons rights and follows prescribed law.

Climate Related Risks and Opportunities:

As part of UKSPF Investment Plan development via the Business Cases, the Climate Environment and Sustainability Impact Assessment Tool has been used to consider the environmental impact of the UKSPF programme.



West Lindsey District Council will be net zero by 2050 (26 years and 11 months away).

At this stage, the CESIA has been undertaken summarily, at a programme level – acknowledging that although delivery will result in an increased use of ‘services’, this is significantly ‘off-set’ by the ‘green’ design of the UKSPF programme (where practicable, CESIAs will be undertaken for each UKSPF intervention and managed through the programme board).

UKSPF will support climate related opportunities which have the potential to see a positive impact on our environment/climate (e.g. the ‘greening’ of business processes, supporting active travel, conservation volunteering, environmental management and evolving green skills etc.). Delivery of the UKSPF programme will also provide WLDC with further opportunities to champion ‘net zero’ advocacy, shaping and influencing our communities and businesses around best practice.

Section 17 Crime and Disorder Considerations:

The identified investments contained within the UKSPF Business Cases have the potential to provide infrastructure that can support the delivery of what can be considered as ‘diversionary activities’ across arts, culture, heritage, sport, skills, business and community activities.

Engaging in positive career and/or community activity is known reduce anti-social behaviour and increase a sense of community and pride in self/place.

We are not required to measure any specific Section 17 Crime and Disorder outputs or outcomes as part of UKSPF delivery. However, we will measure both perception of facilities and amenities as well as engagement in programme activities.

Health Implications:

Although WLDC are not required to measure any specific health benefits linked to UKSPF funding, the Communities and Place Business Case identifies a number of interventions linked to positive health/well-being outcomes (supporting WLDC’s Corporate Plan strategic aim to reduce health inequalities and promote wellbeing across the district through the promotion of healthy lifestyles). These interventions will support a reduction in feelings of social isolation, create opportunities to engage digitally for our communities and improve access to arts, heritage, culture and sporting/exercise activities.

The Supporting Local Businesses Business Case provides a funding opportunity around improving the environmental credentials of the workplace, providing healthier buildings for employees.

Title and Location of any Background Papers used in the preparation of this report:

Government guidance for the UK Shared Prosperity Fund can be found at the following link: UK Shared Prosperity Fund: prospectus - GOV.UK (www.gov.uk)

Rural England Prosperity Fund Prospectus Rural England Prosperity Fund: prospectus - GOV.UK (www.gov.uk)

All of the information used in the Business Cases is referenced at the end of each Business Case.

Risk Assessment:

The Business Cases confirm that the UKSPF programme is supported by a robust governance and assurance framework that complies with the Cabinet Offices assurance framework. The Programme will be overseen by the WLDC Portfolio Board, with the WLDC Programme Board dealing with the operational oversight and reporting on the UKSPF Investment Plan. Quarterly financial updates will be given to the Corporate Policy and Resources Committee and an annual update to the Prosperous Communities Committee on the progress of the programme.

A full risk register for the UKSPF and REPF programme has been developed and can be found in appendix 3 of the Business Cases. The Council's robust, internal governance procedures will be fully applied to ensure that risks and opportunities are properly considered by the Programme Board.

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

No

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

No

Executive Summary

If the main body of your report is longer than 4 sides of A4 then you are required to complete an executive summary. Please summarise the entire content of the report, its purpose and the decisions you require on one side of A4.

1 Introduction

- 1.1 Following the development and approval of WLDC’s UKSPF Investment Plan (IP), which set out a vision and priorities for UKSPF investment in 2022, the Council made a commitment to produce Green Book (2022)ⁱ compliant Business Cases, to confirm the case for and the approach towards investment into the programmes identified in the IP across the: (1) Community and Place; (2) Local Business Support; and; (3) People and Skills priority themes (as part of the UK Shared Prosperity Fund (UKSPF) and the additional funding provided through the Rural England Prosperity Fund (REPF) - administered and monitored as part of the main UKSPF).

01. STRATEGIC CASE	02. ECONOMIC CASE	03. COMMERCIAL CASE	04. FINANCIAL CASE	05. MANAGEMENT CASE
Review the case for change, building upon the work to define the challenge and the ‘Theory of Change’	Analyse value for money, including wider social and environmental effects	Address the deliverability, including partnership models and procurement strategy	Establish how the fund is invested and opportunities to secure match funding and private investment	Set out how the investment plan will be overseen and managed

- 1.2 The Council has secured £3.496m of UKSPF and REPF of which:
- £1.750m is being used for the Communities and Place investment priority.
 - £1.238m is being used for the Supporting Local Business investment priority.
 - £0.400m is being used for the People and Skills investment priority.
 - £0.108m is 4% admin grant to support the project
- 1.3 Each of the three Business Cases are included in full with the appropriate suite of appendices.

2. Strategic Case:

- 2.1 The Strategic Case outlines WLDC’s case for change via UKSPF funding and is aligned with the approved Investment Plan.
- 2.23 WLDC has used a robust methodology to select UKSPF projects that align to the Theory of Change (Business Cases appendix 1) and deliver the objectives within the Council’s current and emerging Corporate Plan and key strategic documents.
- 2.3 The strategic case for investment into the three UKSPF measures remains the same as previously approved by the concurrent meeting of the Prosperous Communities Committee and the Corporate Policy and Resources Committee on 7th July 2022.
- 2.4 Since the initial submission of the UKSPF Investment Plan, Government have issued additional information setting out requirements and guidance to councils. As part of Business Case development, the projects have been reviewed against this guidance and interventions developed ready for delivery to ensure compliance.
- 2.5 The projects were selected through a robust process, initially considering the challenges in the area and fit to both local policy, priorities and matched to the UKSPF funding criteria. With the later notification and allocation of REPF funding, a second Theory of Change and option appraisal process was undertaken. This looked to maximise the additional benefit this further funding could have on the area, particularly focusing on building on established approaches, but also considering priorities that were not possible to fund via the UKSPF.
- 2.6 The Business Cases propose the following projects with the key deliverables across the three investment themes:

Project name	Description	Total value	Key deliverables
Project 1.1 Flagship Community Grant Programme	Creation of a grant programme to support range of community-based activities, projects and programmes.	£1,332,490	Increased number of communities supported through access to: <ul style="list-style-type: none"> Equipment hire or purchase Feasibility work Capital works or expenditure Training or capacity building Improvements to community facilities Environmental improvements Revenue costs of delivering a project Third Party Match Funding Physical isolation and limited accessibility of services Social isolation and loneliness Support for a growing and ageing population Improved sustainability of community hubs Broadband and connectivity / digital isolation Access to cultural activities Activities for young people (removing barriers)
Project 1.2 Supporting our Town, Village and Neighbourhood Centres	Two part project: Part 1: Grant funding to support local leaders to develop community capacity for sustainable management of community spaces and infrastructure. Part 2: Welcome Back Fund rollout to large villages to strengthen social fabric and foster a sense of pride.	£190,000	Part 1 Grant Funding for: <ul style="list-style-type: none"> Project development Engagement Feasibility Consultancy Part 2 Grant Funding for improvements to retail, neighbourhood and community areas: <ul style="list-style-type: none"> Street Planting Park and green space Improvements Creation of seating areas
Project 1.3 Safer Streets West Lindsey	Three part project: Part 1: Shop Watch Part 2: Expansion of CCTV provision and monitoring Part 3: Re-lighting Street Lighting in areas of need	£251,182	<ul style="list-style-type: none"> Part 1: Grow offer and widen geographical coverage for retailers. Part 2: Expansion of CCTV and increased monitoring in areas of identified need. Part 3: Options explored for full night streetlighting in areas of identified need.
Project 1.4 Multi Year Signature Events Programme	Two part project: Part 1: Trinity Arts, outreach and engagement Part 2: 'We are West Lindsey' Illuminate legacy programme	£260,650	<ul style="list-style-type: none"> Part 1: Delivery of outreach arts, cultural and heritage activities. Part 2: Develop a multi year signature events programme building on 'Eventful District' concept to maximise reach and impact and engage underrepresented communities..
Project 1.5 West Lindsey Walking, Cycling and Wayfinding	Feasibility fund to develop delivery plans for walking and cycling interventions.	£60,000	Feasibility studies to support: <ul style="list-style-type: none"> Creation of new footpaths and cycle paths in areas of health need Upgrade existing footpaths and cycle paths in areas of health need
Project 1.6 Green Space Management and Community Project Development	Three part project: Part 1: Green Space Management and Developing Capacity Part 2: Green Space Volunteering Part 3: Woodland Management Plans	£197,600	<ul style="list-style-type: none"> Part 1: Appointment of a Green Space Officer Part 2: Grant funding to support volunteering activity to be delivered by The Conservation Volunteers. Part 3: Woodland management plans for Mercer Wood, Pit Hills Plantation and Theaker Avenue Nature Area.

Project name	Description	Total value	Key deliverables
Project 2.1 Flagship West Lindsey Business Support Programme	Four projects to strengthen local entrepreneurial ecosystems and support businesses at all stages of their development including training and offers of business support.	£1,188,331 <ul style="list-style-type: none"> £140,000 £80,000 £500,000 £468,331 	Increased number of businesses supported through access to: <ul style="list-style-type: none"> Trained business advisers and specialist support. Tailored advice and guidance to support retail centres and the visitor economy. Grant schemes to support sustainability and climate change improvements for rural growth. Grant schemes for farm diversification and Agri-Tech business development.
Project 2.2 Maximising the Visitor Economy Offer	Improve and enhance the Visitor Product with a focus on outdoor recreation	£50,000 <ul style="list-style-type: none"> 10,000 £5,000 £5,000 £10,000 £15,000 £5,000 	<ul style="list-style-type: none"> Enhance Love Lincs Wolds Outdoor Festival to increase overnight stays and visitor spend. Create new walking routes. Refresh West Lindsey aviation guide. Create 3 digital heritage trails. Wayfinder strategies for Market Rasen and Caistor. Develop partnership working.
Project 2.3 Growing Innovation	Development of the UK Food Valley and emerging Agri Growth Zone	£400,000 <i>(development budget which includes £100,000 match and £200,000 of prospective match-funding)</i>	<ul style="list-style-type: none"> Development of a business plan for Agri Growth Zone. Development of demonstrator sites across the Food Valley (medium term aim). Deliver Agricultural Growth Services (long term aim).
Project 2.4 Supporting our markets and retail centres	Support and expand the delivery of the West Lindsey Market Action Plan	£250,000 <ul style="list-style-type: none"> £100,000 £50,000 £80,000 £20,000 	<ul style="list-style-type: none"> Appointment of a Town Centres Manager to support and advise retailers. Funding Provision for the Cultural Events Officer Promotion and events programme. Capacity building, for example digitalisation.

Project name	Description	Total value	Key deliverables
Project 3.1 Supporting our training and skills provision	Two part project to support the training and skills provision in the district. Part 1: Contribution towards existing funded critical delivery in the voluntary and community sector to address barriers to work for those further from the labour market. Part 2: Feasibility work to understand future skills needs	£158,000	<ul style="list-style-type: none"> ▼ Funding to existing organisations such as Careers Net (Community Learning in Partnership), MOVE: Move On, Volunteering and Employability (VCS) ▼ Feasibility Study to plan future spend/bids. ▼ Additional learners taking up education or training opportunities linked to employment
Project 3.2 Skills for the future	Development of projects to identify and address specific skills shortages (technical and vocational) within key employers/sectors with a focus on key growth sectors including Agri tech, care, manufacturing, defence, alternative energy and the visitor economy.	£250,000	<ul style="list-style-type: none"> ▼ Builds on WLDC Employment and Skills Actions Plan. ▼ Strengthens voluntary and community capacity to provide training in community a setting. ▼ Engagement with yearly years, primary schools to raise awareness of economy and opportunity. ▼ Grow capacity for Green Skills.

3. Economic Case:

3.1 The Economic Case sets out why the UKSPF programme provides value for money. It demonstrates how the range of options was narrowed down to the preferred approach and the expected benefits and costs associated with this preferred approach.

3.2 The overall financial benefits of these project are estimated by linking specific benefit measures from the opportunities/challenges and expected outcomes from the Theory of Change. Using national statistics and published research findings coupled with local output estimates, prudent estimates were used demonstrating:

Community and Place: **£7.415m** of measurable benefits against **£2.911m** cost (both in 2022/3 real terms) - an overall benefit to cost ratio of **3.12** demonstrating a high value for money ratio.

Supporting Local Businesses: **£7.808m** of measurable benefits against **£2.350m** cost (both in 2022/3 real terms) - an overall benefit to cost ratio of **3.32** demonstrating a high value for money ratio,

People and Skills: **£4.152m** of measurable benefits against **£0.502m** cost (both in 2022/3 real terms) - an overall benefit to cost ratio of **8.28**, demonstrating a high value for money ratio.

3.3 Additionally, wider benefits have been identified that are harder to measure, such as improving digital connectivity, reducing social and physical isolation for some of the most isolated, improving a sense of identity and pride in place, the expansion of local markets, broader environmental benefits, the impact of higher skill employment on productivity and the reduction in unemployment related benefits.

4. Commercial Case:

4.1 The Commercial Case outlines the procurement and contracting implications of the preferred project options and ensures that a well-structured deal between WLDC and the grant recipients or service providers can be delivered. As part of this process the Council will assess how best social value can be secured during the contract phase.

4.2 Projects will be delivered in the following way:

- The Communities and Place priority will be helping communities and residents through a mixture of grant funding and Council led initiatives. Several projects involve working with partner organisations such as third sector organisations, Parish Councils and The Conservation Volunteers (TVC).
- The Local Business Support priority will be helping local businesses through a mixture of grant funding and Council led initiatives. Several the projects involve working with partner organisations such as the Greater Lincolnshire Local Enterprise Partnership (GLLEP) and other Local Authorities to deliver projects.

- The People and Skills priority will help residents and local businesses through a mixture of contract awards for the provision of training, procurement of services and grants.
- 4.3 Each of the projects has a clear procurement route and delivery methodology to provide the most beneficial approach to maximise the impact of UKSPF interventions in West Lindsey.
- 4.4 Subsidy Control has been considered by WLDC's external advisers DWF Law. They have confirmed that the projects are (to be confirmed on receipt of advice).
- 4.5 Public Sector Equality Duty and Data Protection have been considered earlier in this report.

5. Finance Case:

- 5.1 The Finance Case demonstrates that the proposals are financially viable during the development phase and in the long-term. Additionally, key sensitivities and financial risks have been considered as well as the suitability of contingencies or alternative plans for cost containment.
- 5.2 The finance case also sets out how the projects are costed, profiled, and funded. Although some elements of external UKSPF funding are still subject to bidding and commitment, the projects they fund can be flexed to remain within any funding constraint, albeit at the potential cost of scaling back of outputs/outcomes. All the projects have considered how to balance the aims of generating long-term sustainable improvement for the region, with constrained time limited funding. Key financial risks have been identified and plans to treat or mitigate these have been developed. Overall, the Business Cases demonstrate/confirm a sound financial footing for WLDC's UKSPF programme.

6. Management Case:

- 6.1 The Management Case demonstrates that robust arrangements are in place for the successful delivery of the UKSPF programme and its constituent projects. The Business Cases have considered the delivery, monitoring and evaluation of the UKSPF programme including feedback into the Council's strategic planning cycle (the REPF will be administered and monitored as part of the UKSPF process).
- 6.2 Since the submission of the Investment Plan in July 2022 Government have updated the monitoring and evaluation requirements. The monitoring and evaluation is designed to be light touch and a process where Councils can support the Government to understand which interventions deliver the best value and most successful 'Levelling Up' outcomes. The Programme Board will keep the outputs and outcomes under review and will work with Government to update our targets annually as required.

Reporting Periods	Report Due Date	Information Type
1 August to 31 December 2022	1 February 2023	Quarterly (summary report only)
1 January to 31 March 2023	1 May 2023	Sixth monthly
1 April to 30 June 2023	1 August 2023	Quarterly (summary report only)
1 July to 30 September 2023	1 November 2023	Sixth monthly
1 October to 31 December 2023	1 February 2024	Quarterly (summary report only)
1 January to 31 March 2024	1 May 2024	Sixth monthly
1 April to 30 June 2024	1 August 2024	Quarterly (summary report only)
1 July to 30 September 2024	1 November 2024	Sixth monthly
1 October to 31 December 2024	1 February 2025	Quarterly (summary report only)
1 January to 31 March 2025	1 May 2025	Sixth monthly and final reporting of the SR funding cycle

- 6.3 The Business Cases confirm that the Programme has a robust governance and assurance framework that complies with the Cabinet Offices assurance framework. The Programme will be overseen by the WLDC Portfolio Board, with the WLDC Programme Board dealing with the operational oversight and reporting of the UKSPF investment plan to Government. Quarterly updates on expenditure will be given to the Corporate Policy and Resources Committee and with an annual update to the Prosperous Communities Committee on the progress of the programme.

7. Recommendations:

- 7.1 Corporate Policy and Resources Committee approve the Communities and Place, Supporting Local Businesses and People and Skills UKSPF Business Cases.
- 7.2 Corporate Policy and Resources Committee delegate authority to the Director - Planning, Regeneration & Communities to manage the UKSPF programme via the UKSPF Programme Board.
- 7.3 Corporate Policy and Resources Committee approve the quarterly and annual reporting arrangements identified in section 6 of the report, those being that: quarterly updates on expenditure be given to the Corporate Policy and Resources Committee, and an annual update on the progress of the programme be given to the Prosperous Communities Committee.
- 7.4 Corporate Policy and Resources Committee delegate authority to the Director - Planning, Regeneration & Communities (in consultation with the Chair of this Committee) to make updates, as required, to the UKSPF outputs and outcomes with Government through the identified reporting arrangement.

References

ⁱ <https://www.gov.uk/government/publications/the-green-book-appraisal-and-evaluation-in-central-government/the-green-book-2020>